

Appendix 6 FEES & CHARGES

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In January 2005 the Council delegated authority to the Executive Director of the appropriate service to vary charges, having regard to market conditions and the Council's policy framework. This being the case the charges shown in this booklet may change during the year.
You may wish to check with the service provider before using the service.

The Council publishes its latest fees and charges on the Council website:

www.west-norfolk.gov.uk

Fees and Charges (inclusive of VAT where applicable) effective from 1st April 2022.

Arts and Entertainment

GUILDHALL - 01553 765565

Posting Tickets

Hirings

Access from 14:00 hrs – clearance by 24:00 hrs

Commercial

Monday - Thursday

Friday - Sunday

Earlier access / rehearsal (per hour)

Base hire charge plus 10% of gross box office takings

Local Arts Organisations

Monday - Thursday

Friday - Sunday

Get in / rehearsal rate / excess hours (per hour)

Base rate plus 5% of gross box office takings

The above hire charges include Box Office facilities, Front of House Staff and 2 technicians and all available in house equipment.

For hire charges relating to events and exhibition spaces please call (01553) 779095

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	1.00	1.00
Y	765.00	796.00
Y	880.00	915.00
Y	76.00	79.00
Y	466.00	485.00
Y	506.00	526.00
Y	60.00	62.00

Tourism

STORIES OF LYNN - 01553 774297

Admissions

Adults

Juniors

Concessions

Family (2 adults and 2 children)

Adult Group

Concession Group

Child Group

Sunday Joint Adult

Sunday Joint Concession

Sunday Joint Child

Adult with Norfolk Museum Pass

Child with Norfolk Museum Pass

Adult with Friend of KL Museum Pass

Child with Friend of KL Museum Pass

South Gate/Red Mount Chapel combined ticket - Adult

South Gate/Red Mount Chapel combined ticket - Accompanied children

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	3.95	3.95
Y	1.95	1.95
Y	2.95	2.95
Y	9.85	9.85
Y	3.55	3.55
Y	2.65	2.65
Y	1.75	1.75
Y	5.95	5.95
Y	3.95	3.95
Y	2.95	2.95
Y	3.20	3.20
Y	1.60	1.60
Y	3.55	3.55
Y	1.75	1.75
	FREE	FREE
	FREE	FREE

Hall and Room Hire

TOWN HALL, KING'S LYNN - 01553 775839

Stone Hall/Assembly Room Suite

Charge per hour

Monday - Thursday

Friday

Saturday & Sunday

Wedding - Ceremony only - Weekday

Wedding - Ceremony only - Friday

Wedding - Ceremony - Weekend

Wedding - Ceremony & Reception - Monday to Thursday

Wedding - Ceremony & Reception - Friday

Wedding - Ceremony & Reception - Saturday and Sunday

Card Room (Meetings, Whist Drives etc.)

Charge per Hour - Monday to Friday

Charge per Hour - Saturday and Sunday

Meeting Rooms - Charge per hour - Monday to Friday

Meeting Rooms - Charge per hour - Saturday and Sunday

Set-up time per hour - subject to availability on same day as booking

If needed the day before booking the usual daily rate applies - with minimum 4 hours charge

Use of Kitchen (per booking)

Corkage charge per bottle

Hire of Public Address System

Additional charge after midnight

50% surcharge for bank holiday bookings

COUNCIL OFFICE, CHAPEL ST, KING'S LYNN - 01553 616200

Meeting Rooms

Charge per Hour

Price varies dependant on the room hired

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	77.00	80.00
Y	96.00	106.00
Y	120.00	132.00
Y	469.00	488.00
Y	569.00	626.00
Y	695.00	765.00
Y	995.00	1,035.00
Y	1,328.00	1,461.00
Y	1,706.00	1,877.00
Y	77.00	80.00
Y	120.00	132.00
Y	47.00	49.00
Y	89.00	93.00
Y	50.00	52.00
Y	70.00	73.00
Y	4.00	4.00
Y		80.00
Y	228.00	251.00
Y	36.00 to 41.00	36.00 to 41.00

Community Centres

SOUTH LYNN COMMUNITY CENTRE - 01553 763620

Main Hall

Off Peak per hour
Peak per hour

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	21.00	21.80
Y	27.90	29.00

Community Rooms per hour

Y	18.10	18.80
	67.30	70.00

Children's party - 3 hour package

Y	67.27	70.00
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FAIRSTEAD COMMUNITY CENTRE - 01553 771477

Main Hall

Off Peak per hour
Peak per hour

Y	21.00	21.80
Y	27.90	29.00

Children's party - 3 hour package

Y	67.30	70.00
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Sport and Recreation

Grass Sports Pitches

Downham Market
Hunstanton
Kings Lynn

01366 386868
01485 534227
01553 818001

General Lettings Per Match with changing facilities
Junior Pitch per match
Leagues per match

Y	60.90	63.30
Y	16.60	17.30
Y	41.00	42.60

SEASONAL AMENITIES - HUNSTANTON

Bowling Green

Per Session - 2 hours approx.

Y	6.00	6.20
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Crazy Golf

Adults - per round
Juniors - per round

Y	3.30	3.40
Y	2.80	2.90

Tennis - Grass Courts Per Person Per Session (2 hours)

Adults
Juniors
Doubles

Y	5.35	5.60
Y	3.00	3.10
Y	3.85	4.00

Pitch and Putt

Adults - per game
Juniors - per game

Y	4.95	5.10
Y	3.90	4.10

Footgolf

Adults - per game
Juniors - per game

Y	4.95	5.10
Y	3.90	4.10

Putting Green

Adults - per round
Juniors - per round

Y	3.80	4.00
Y	3.20	3.30

Recreation Ground

Caravan Rallies – per van per day
Tennis Tournament

Y	7.50	7.80
Y	2,654.60	2,760.80

Chalets

Daily Hire
Weekly Hire
Seasonal Hire

Y	21.30	22.20
Y	96.70	100.60
Y	680.55	707.80

Resort Services - Permit for Launch of Personal Watercraft/Power Boats

Non Member - Per Annum (in advance, conditions apply)

Member * - Per Annum (in advance, conditions apply)

Day Permit (Training certification and insurance must be shown)

* Member of Heacham Boat Owners or Hunstanton Ski Club Only

Y	25.50	26.50
Y	7.00	7.30
Y	12.50	13.00

Seafront Kiosk Trader - 1st March to 31st October - Max three per kiosk

Triangle Traders - 1st March to 31st October - Max three per kiosk

Y	42.90	44.60
	42.90	44.60

Waste Collection - 01553 616760
TRADE REFUSE CHARGES ARE QUOTED NET OF VAT

		Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Commercial Waste				
Hire Charge & Waste Transfer Note (Annual Fee)				
	1100 litre		115.00	122.00
	770 litre		104.00	110.00
	660 litre		102.00	108.00
	360 litre		74.00	79.00
	240 litre		51.00	57.00
Fee per Emptying				
	1100 litre		19.52	19.70
	770 litre		16.16	16.30
	660 litre		14.89	15.00
	360 litre		11.95	12.10
	240 litre		10.37	10.50
Garden Waste Bin for NNDR Properties	240 litre fortnightly emptying 12 months non refundable and non transferable		New	120.00
Schools Waste				
Hire Charge & Waste Transfer Note (Annual Fee)				
	1100 litre		115.00	122.00
	770 litre		104.00	110.00
	660 litre		102.00	108.00
	360 litre		74.00	79.00
	240 litre		51.00	57.00
Fee per Emptying				
	1100 litre		13.54	15.21
	770 litre		11.25	12.64
	660 litre		9.72	10.92
	360 litre		7.45	8.37
	240 litre		6.62	7.44
Domestic Property used as Self Catering Accommodation				
Hire Charge & Waste Transfer Note (Annual Fee)				
	1100 litre		115.00	122.00
	770 litre		104.00	110.00
	660 litre		102.00	108.00
	360 litre		74.00	79.00
	240 litre		51.00	57.00
Fee per Emptying				
	1100 litre		13.54	15.21
	770 litre		11.25	12.64
	660 litre		9.72	10.92
	360 litre		7.45	8.37
	240 litre		6.62	7.44
Ad hoc empty administration charge per empty for both waste & recycling	240 litre & 360 litre bins only		New	20.00

Waste Collection - 01553 616760
TRADE REFUSE CHARGES ARE QUOTED NET OF VAT

		Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Commercial Recycling				
Waste Transfer Note (Annual Fee)				
	1100 litre		33.65	35.65
	660 litre		33.65	35.65
	360 litre		33.65	35.65
	240 litre		33.65	35.65
Fee per Emptying				
	1100 litre		13.00	13.60
	660 litre		10.25	10.72
	360 litre		8.58	8.97
	240 litre		7.87	8.23
Additional Waste Transfer Note				
Trade Waste Plastic Sacks				
	Roll of 25 - (includes delivery charge)		69.70	74.00
	Waste Transfer Note on first purchase of year		33.65	35.65
Trade Waste Recycling Sacks				
	Roll of 25 - (includes delivery charge)		35.00	39.33
	Waste Transfer Note on first purchase of year		33.65	35.65

DOMESTIC REFUSE CHARGES INCLUDE VAT
Bulk Waste Collections (01553 776676)

First three items	Y	31.50	33.40
Per additional item thereafter	Y	10.75	11.40
Side Waste - Purchase of Tag	Y	1.95	2.05

Replacement of Lost Wheelie Bin (01553 776676)

Delivered	Y	41.50	44.00
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Contact telephone number for following services (01553 782060)

Garden Waste			
Fortnightly Brown Bin Collection		56.25	60.00

Collection Hazardous Household Waste

	FREE	FREE
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Empty of Parish Litter Bin

Intalled before 1/12/2020		109.08	156.02
Installed after 1/12/2020		185.29	208.19
Empty of Parish Dog Waste Bin (per emptying)	Y	1.90	2.00

Markets/Hanging Baskets and Allotments - 01553 616200

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
MARKETS			
King's Lynn (Tuesday and Friday)			
Hunstanton (Wednesday)			
Per metre frontage	Regular Traders	5.10	5.30
	Casual Traders	7.45	7.70
Annual agreement - 50% discount (January to March only)			
Kings Lynn (Saturday)			
Per metre frontage	Regular Traders	4.40	4.60
	Casual Traders	6.45	6.70
Annual agreement - 50% discount (January to March only)			
Hunstanton (Sunday)			
Per metre frontage	Regular Traders	9.50	9.90
	Casual Traders	14.20	14.80
Annual agreement - 50% discount (January to March only)			
Market Parking			
All markets - any vehicle for one market (per annum)	Y	21.00	21.80
All markets - any vehicle for any market (per annum)	Y	30.45	31.70
Discount Scheme			
Trader must have held a licence for at least 12 months commencing 1st April in any year in order to qualify for the discount and pay their rent before due date each month.			
HANGING BASKETS (supply, delivery and removal)			
	Y	66.15	68.80
ALLOTMENTS - Kings Lynn			
Per square metre per annum		0.25	0.30
Public Conveniences			
Radar key for disabled toilets	Y	4.30	4.50

Careline - 01553 760671

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
CARELINE			
Rented Units			
Within District			
Weekly charge	Y	3.72	3.75
Weekly charge VAT Exemption		3.10	3.15
Connection Charge (single payment)	Y	40.45	40.50
Connection Charge (single payment) VAT Exemption		33.70	33.75
Outside District			
Weekly charge	Y	3.74	3.80
Weekly charge VAT Exemption		3.10	3.15
Connection Charge (Single payment)	Y	47.70	47.75
Connection Charge (Single payment) VAT Exemption		39.75	39.80
Purchased Units			
Within District			
Monitoring and Maintenance Charge	Y	1.93	1.95
Monitoring and Maintenance Charge VAT Exemption		1.61	1.65
Connection Charge (single payment)	Y	40.45	40.50
Connection Charge (single payment) VAT Exemption		33.70	33.75
Outside District			
Monitoring and Maintenance Charge	Y	1.93	1.95
Monitoring and Maintenance Charge VAT Exemption		1.61	1.65
Connection Charge (single payment)	Y	47.70	47.75
Connection Charge (single payment) VAT Exemption		39.75	39.80

CCTV - 01553 616200

Access to Data			
Access to Information DPA 98 C29 Section 35 (2) Request for CCTV Images Form	Y	100.00	104.00

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
REGISTER OF ELECTORS			
Statutory Fees			
Printed Form			
Flat Rate		10.00	10.40
Plus per 1000 names or part thereof		5.00	5.20
Data Form			
Flat Rate		20.00	20.80
Plus per 1000 names or part thereof		1.50	1.60
Overseas Electors Lists (Statutory Fee)			
Printed Form			
Flat Rate		10.00	10.40
Plus per 1000 names or part thereof		5.00	5.20
Data Form			
Flat Rate		20.00	20.80
Plus per 1000 names or part thereof		1.50	1.60
Monthly Additions (Statutory Fee)			
Printed Form			
Flat Rate		10.00	10.40
Plus per 1000 names or part thereof		5.00	5.20
Data Form			
Flat Rate		20.00	20.80
Plus per 1000 names or part thereof		1.50	1.60
Printed Form (Marked Copy)			
Flat Rate		10.00	10.40
Plus per 1000 names or part thereof		2.00	2.10
Data Form (Marked copy)			
Flat Rate		10.00	10.40
Plus per 1000 names or part thereof		1.00	1.00
GENERAL ADMINISTRATION			
Request for additional letter confirming that an individual is registered on the Electoral Register			
Administration Fee	Y	10.00	10.40
Plus cost per sheet	Y	0.10	0.10
Supply of Miscellaneous Information			
Administration Fee	Y	10.00	10.40
Plus cost per sheet	Y	0.10	0.10
Returns and Declarations as to Election Expenses (Statutory Fee)			
Price of a copy of any return, declaration or accompanying document (price for each side of each page)		0.20	0.20
Inspection of a Request for Election			
		0.10	0.10
SUPPLY OF MINUTES AND AGENDA			
Supply of Council Minutes (Per annum)			
	Y	75.50	78.50
Supply of Development Control or Cabinet Agenda			
Per annum	Y	107.50	111.80
Per agenda	Y	9.60	10.00
Other Agendas	Y	5.30	5.50
A4 Photocopies	Y	0.10	0.10
General Administration			
Supply of miscellaneous information			
Cost per A4 sheet (photocopy)	Y	0.10	
Data Protection Act Fee			
		10.00	

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
PLANNING ADMINISTRATIVE FEES			
Photocopies			
A4 Copies	Y	0.10	0.10
Copies of deposited plans A3	Y	0.10	0.10
Copies of deposited plans A2	Y	5.35	5.60
		7.60	7.90
Copies of deposited plans A1	Y	6.75	7.00
		9.30	9.70
Copies of deposited plans A0	Y	7.70	8.00
		10.40	10.80
Request for confirmation that development has been carried out in accordance with the terms of an Enforcement Notice or Legal Agreement.		42.50	44.20

Planning Application Fees

Most applications must be accompanied by the correct fee. The government sets these, and they apply across the country. For the most up-to-date scale of fees for planning and other applications please visit

www.planningportal.co.uk

Pre-Application Advice Fees

For guidance on Pre-application Advice services and charges please visit

https://www.west-norfolk.gov.uk/downloads/download/20/pre-application_guidance_and_fees

LEGAL AND LOCAL LAND CHARGES

Con 29R (VAT to be added)	Y	41.60	43.30
CON 29O (each question) (VAT to be added)	Y	13.40	13.90
Parcel fee (each)		12.40	12.90
Personal Search (unaided) - now under Environmental Information Regulations		22.15	23.00
Assisted Personal Search		15.45	16.10
Additional own enquiries (each)		22.15	23.00
LLC1 (submitted by post/DX)		22.15	23.00
LLC1 (submitted by NLIS)		22.15	23.00
Planning History Search - back to 1994		22.15	23.00
Planning History Search - back to 1948		49.70	51.70

Car and PSV Parking**CAR PARKS AND PSV PARKING****Hunstanton**

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

CENTRAL CAR PARK**Inclusive between 8am and 5pm**

Pay and Display Up to 1 Hour

Pay and Display Up to 2 hours

Pay and Display Up to 3 hours

Pay and Display Up to 5 hours

Holiday Rover (Weekly) Winter

November to February

Holiday Rover (Weekly) In Season

March to October

Seniors – Hunstanton Resident (Annual)

Inclusive between 5pm and 9am

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	1.80	2.00
Y	2.80	3.10
Y	3.50	3.80
Y	4.70	5.10
Y	20.40	24.00
Y	New	27.00
Y	40.80	40.80
Y	2.00	2.00

VALENTINE ROAD CAR PARK

Pay and Display Up to 30 minutes

Pay and Display Up to 1 Hour

Pay and Display Up to 2 hours

Pay and Display Up to 3 hours

All day before 10.00am

All day after 10.00am

Inclusive between 5pm and 9am

Y	1.10	1.20
Y	1.80	2.00
Y	2.80	3.10
Y	3.50	3.80
Y	1.00	1.20
Y	2.80	3.00
Y	2.00	2.00

NORTH PROMENADE**1st November to 28th February including Bank Holidays except Christmas Day****Inclusive between 8am and 5pm**

Pay and Display Up to 3 hours

Pay and Display Up to 4 hours

All day - (valid 24 hours from time of arrival)

Inclusive between 5pm and 9am

Y	4.00	5.00
Y	5.50	7.00
Y	7.20	8.00
Y	2.00	2.00

1st March to 31st October including Bank Holidays**Inclusive between 8am and 5pm**

Pay and Display Up to 3 hours

Pay and Display Up to 4 hours

All day - (valid 24 hours from time of arrival)

Inclusive between 5pm and 9am

Y	4.00	5.00
Y	5.50	7.00
Y	7.70	9.00
Y	2.00	2.00

Coach Parking**1st November to 28th February including Bank Holidays except Christmas Day**

Up to 3 hours

Over 3 hours until 18:00

Y	4.00	6.00
Y	7.20	8.00

1st March to 31st October including Bank Holidays

Up to 3 hours

Over 3 hours until 18:00

Y	4.00	6.00
Y	7.70	9.00

The Green, Hunstanton - Motorcycles

Y	1.00	1.00
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PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks)**1st November to 28th February including Bank Holidays except Christmas Day****Inclusive between 8am and 5pm**

Up to 1 hour

Up to 2 hours

Up to 3 hours

'All day - Valid 24 Hours from Time of Arrival

Inclusive between 5pm and 9am

Y	2.00	2.20
Y	4.00	4.20
Y	5.00	6.00
Y	6.00	8.00
Y	2.00	2.00

PAY AND DISPLAY HUNSTANTON (Excluding Central, Valentine Road and North Promenade Car Parks)**1st March to 31st October including Bank Holidays****Inclusive between 8am and 5pm**

Up to 1 hour

Up to 2 hours

Up to 3 hours

All day - Valid 24 Hours from Time of Arrival

Inclusive between 5pm and 9am

Y	2.00	2.20
Y	4.00	4.20
Y	5.00	6.00
Y	7.00	9.00
Y	2.00	2.00

Season Tickets

Six months (unreserved)

Twelve months (unreserved)

Reserved Twelve months

Y	155.00	155.00
Y	220.00	220.00
Y	350.00	350.00

Car and PSV Parking

CAR PARKS AND PSV PARKING

HEACHAM (Seasonal)

Charges apply from 1st March to 30th June and 1st September to 31st October, including Bank Holidays, Inclusive between 8am and 5pm

Up to 1 hour
Up to 2 hours
Up to 3 hours
All day - Valid 24 Hours from Time of Arrival
Inclusive between 5pm and 9am

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	2.00	2.00
Y	4.00	4.00
Y	5.00	5.00
Y	6.00	6.00
Y	2.00	2.00

Charges apply from 1st July to 31st August including Bank Holidays.

Inclusive between 8am and 5pm

Up to 1 hour
Up to 2 hours
Up to 3 hours
All day - Valid 24 Hours from Time of Arrival
Inclusive between 6pm and 8am

Y	2.00	2.00
Y	4.00	4.00
Y	5.00	5.00
Y	7.00	7.00
Y	2.00	2.00

Season ticket - Seniors
Season ticket - resident
Season ticket - non resident
Season ticket - Beach Hut Resident

Y	39.20	39.20
Y	52.80	52.80
Y	104.00	104.00
Y	44.80	44.80

Car and PSV Parking

KING'S LYNN

Charges apply Monday to Sunday, plus Bank Holidays except Christmas Day

Charges apply 24 hours a day
Inclusive between 8am and 5pm

Short Term

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)
Up to 1 hour
Up to 2 hours
Up to 3 hours
Up to 5 hours

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	1.10	1.20
Y	1.80	2.00
Y	2.80	3.10
Y	3.50	3.80
Y	4.70	5.10

Inclusive between 5pm and 9 am

Up to half hour (Saturday and Tuesday Market Place and St James , outside multi-storey)
Over 1hrs until 9am

Y	1.10	1.20
Y	2.00	2.00

Long Term

All Day before 10am
All Day after 10am
Boal Quay all day
Inclusive between 5pm and 9am

Y	2.80	3.00
Y	3.60	3.80
Y	2.70	2.90
Y	2.00	2.00

Season Tickets

Monthly
Annual

Y	40.00	44.00
Y	400.00	440.00

MULTI-STOREY ST JAMES

Inclusive between 8am and 5pm

Up to 1 hour
Up to 2 hours
Up to 3 hours
Up to 4 hours
Up to 5 hours
Up to 6 hours
Up to 7 hours
Up to 8 hours
Up to 9 hours
Up to 10 hours
Up to 11 hours
Season Ticket

Y	1.80	2.00
Y	2.80	3.10
Y	3.50	3.80
Y	4.00	4.30
Y	4.70	5.10
Y	5.90	6.30
Y	7.10	7.50
Y	8.30	8.80
Y	9.50	10.10
Y	10.70	11.30
Y	11.90	12.60
Y	800.00	880.00

Inclusive between 5pm and 9am

Inclusive between 5pm and 9am

Y	2.00	2.00
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Season Ticket - Annual- weekdays Monday-Friday (max 50)

Y	800.00	832.00
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Penalty Charge Notices

Payment within 14 days *range of charges depending on level of contravention*
Payment after 14 days *range of charges depending on level of contravention*

Y	25.00 to 35.00	25.00 to 35.00
Y	50.00 to 70.00	50.00 to 70.00

Other Charges

Public Service Vehicle (Bus Station Pay and Display)
Contract Parking Bay (per annum)

Y	2.00	2.10
Y	800.00	832.00

Funeral Services

CEMETERIES - 01553 630533

King's Lynn and Hunstanton

Internment fee-(Age 18+)

For cremated remains

Internment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

Walpole St Andrew, Marshland Smeeth

Internment fee (Age 18+)

(additional grave digging fees may apply)

For cremated remains

Internment in walled grave or vault (exc construction cost)

Disinterment - of earthen burial (Adult)

Disinterment - of earthen burial (Child)

Disinterment - of cremated remains

All Cemeteries

Purchase of exclusive right of burial

In child's grave up to 4'6" x 3'

In earthen grave up to 9' x 4'

In walled grave/vault up to 9' x 4'

In cremation plot 2' x 2'

Right to erect memorial

New headstone up to 4' high

New headstone 4' to 6' high

New headstone over 6' high

New headstone under 2'6" on child's grave

Memorial kerb set on child's grave

Memorial kerb set on adults grave

Cremation tablet set level with ground

Additional inscription after first

Transfer of Grave Ownership

Deposit for Disabled Vehicle Access to Gayton Road Cemetery

All cemetery charges are increased by 100% for persons who at the time of death lived outside the area of the Borough Council, unless the deceased had lived outside the Borough for less than 5 years immediately before death then the normal charges shall apply. For burials outside of normal working hours, other than for religious reasons, the above fees are increased by 75%.

CREMATORIUM

Kings Lynn - 01553 630533

Cremation fee(Age 18+) - Monday-Friday

Cremation fee (Age 18+) - Saturday

Cremation fee (Age 18+) - Sunday

Cremation without service (direct)

Attended Direct Cremation

Cremation of body parts

Miscellaneous Charges:

Use of chapel for memorial service

Provide Music for Memorial Service

Provide Funeral Music

Provision of Crematorium Bearer (Subject to Availability)

Universal Urn

Pentney Urn

Terrington Urn

Holkham Keepsake Heart

Oxborough Keepsake Urn (Patterned)

Houghton Keepsake Urn (Plain)

Winch Casket (Plain)

Norfolk Casket

Certified extract from Register of Cremations

Internment of cremated remains (local)

Internment of cremated remains (from elsewhere)

Disinterment of cremated remains

Strewing of cremated remains from elsewhere

Application to witness

Book of Remembrance:

2 lines

5 lines

Additional lines above 5

5 lines with emblem

Additional lines above 5

Remembrance Cards:

2 lines

5 lines

8 lines

11 lines

14 lines

5 lines with emblem

8 lines with emblem

11 lines with emblem

14 lines with emblem

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
		957.00	995.00
		113.00	118.00
		1,673.00	1,740.00
Y	POA		POA
Y	POA		POA
Y	POA		POA
		651.00	677.00
		92.00	96.00
		1,389.00	1,445.00
Y	POA		POA
Y	POA		POA
Y	POA		POA
		204.00	212.00
		652.00	678.00
		935.00	972.00
		126.00	131.00
Y		290.00	302.00
Y		595.00	619.00
Y		1,162.00	1,209.00
Y		126.00	131.00
Y		226.00	235.00
Y		681.00	708.00
Y		143.00	149.00
Y		199.00	207.00
		60.00	62.00
Y		24.00	25.00

	Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
		814.00	847.00
		1,155.00	1,201.00
		1,475.00	1,534.00
		500.00	500.00
			625.00
		100.00	104.00
Y		169.00	176.00
Y		30.00	32.00
Y		30.00	32.00
Y		26.00	27.00
		41.00	43.00
		53.00	55.00
		53.00	55.00
		56.00	58.00
		29.00	30.00
		29.00	30.00
		60.00	62.00
		60.00	62.00
		16.00	15.00
		77.00	80.00
		163.00	170.00
Y		233.00	242.00
		71.00	74.00
Y		46.00	48.00
Y		51.00	53.00
Y		107.00	111.00
Y		21.00	22.00
Y		188.00	196.00
Y		26.00	22.00
Y		56.00	58.00
Y		115.00	120.00
Y		177.00	184.00
Y		234.00	243.00
Y		290.00	302.00
Y		194.00	202.00
Y		262.00	273.00
Y		319.00	332.00
Y		381.00	396.00

Funeral Services

CREMATORIUM Continued

Personal Books of Remembrance

- 2 lines
- 5 lines
- 8 lines
- 11 lines
- 14 lines
- 5 lines with emblem
- 8 lines with emblem
- 11 lines with emblem
- 14 lines with emblem

Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
Y	68.00	71.00
Y	126.00	131.00
Y	188.00	196.00
Y	245.00	255.00
Y	303.00	315.00
Y	204.00	212.00
Y	273.00	248.00
Y	239.00	284.00
Y	291.00	302.00

Personal Books of Remembrance (additional inscription)

- 2 lines
- 5 lines
- 8 lines
- 11 lines
- 14 lines
- 5 lines with emblem
- 8 lines with emblem
- 11 lines with emblem
- 14 lines with emblem

Y	51.00	53.00
Y	111.00	115.00
Y	176.00	183.00
Y	234.00	243.00
Y	292.00	304.00
Y	193.00	201.00
Y	262.00	273.00
Y	321.00	334.00
Y	384.00	399.00

Memorial tree - per year

- Memorial Conifer
- Memorial Tree
- Bronze single plate 6" x 4"
- Bronze Double inscription plate 6" x 5"
- Bronze Photo Plate 6" x 4" [one photo]
- Bronze Photo Plate 6" x 5" [two photos]

	51.00	53.00
	74.00	77.00
Y	183.00	190.00
Y	222.00	231.00
Y	228.00	237.00
Y	324.00	337.00

Memorial shrub - per year

- Aluminium single plate 5" x 3"
- Aluminium Double inscription plate 5" x 4"
- Aluminium Photo single plate 5" x 3"
- Aluminium Photo Double inscription plate 5" x 4"

	41.00	43.00
Y	117.00	122.00
Y	167.00	174.00
Y	210.00	218.00
Y	261.00	271.00

6" Kerb plate lease per year

12" Kerb plate lease per year

- Bronze Plate 6" x 3.75"
- Bronze Plate 12" x 3.75"
- Bronze Photo Plate 6" x 3.75"
- Bronze Photo Plate 12" x 3.75" [one photo]
- Bronze Photo Plate 12" x 3.75" [two photos]

	18.00	19.00
	35.00	36.00
Y	115.00	120.00
Y	205.00	213.00
Y	234.00	243.00
Y	324.00	337.00
Y	415.00	432.00

Memorial Seat - per year

- Brass single plate 6" x 2"
- Brass double plate 9" x 2"
- Refurbish inscription plate

	130.00	135.00
Y	165.00	172.00
Y	188.00	196.00
Y	51.00	53.00

Columbarium:

- Lease of vault per year
- Purchase of tablet
- Up to 70 letters of inscription
- Each additional letter
- Border on tablet
- Design on tablet
- Enamel photograph on tablet
- Frame to photograph
- Cross on tablet
- Regild letter (each)

Please contact Mintlyn Crematorium
for a quote for these items

	74.00	77.00
Y	4.00	4.00

- Plaque on Mushroom Memorial New
- Childrens Bronze Staked Plaque New

Y		350.00
Y		300.00

Environmental surcharge on adult cremation

	62.00	-
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Obitus Costs

- Webcast – Watch live
- Webcast – Watch live and up to 28 days
- Visual Tribute – Professional slideshow of 25 photos played to music
- Visual Tribute – Simple slideshow of 25 photos
- Visual Tribute – Additional 25 photos
- Visual Tribute – Single holding photo shown throughout service
- Visual Tribute – Family supplied video played during ceremony
- Visual Tribute onto DVD
- Visual Tribute – Digital Download
- Keepsake Recording of Webcast
- Additional CD / DVD / USB
- Additional Work carried out by Obitus

Y	30.00	32.00
Y	45.00	47.00
Y	70.00	73.00
Y	36.00	38.00
Y	22.00	23.00
Y	10.00	11.00
Y	20.00	21.00
Y	25.00	26.00
Y	15.00	16.00
Y	50.00	52.00
Y	32.00	30.00
Y	22.00	23.00

		Includes VAT	CHARGE 2021/22 £	PROPOSED CHARGE 2022/23 £
SHIP SANITATION CERTIFICATE www.porthealthassociation.co.uk				
Gross Tonnage:				
Up to 1,000	Set nationally		105.00	105.00
1,001 - 3,000	Set nationally		140.00	140.00
3,001 - 10,000	Set nationally		210.00	210.00
10,001 - 20,000	Set nationally		270.00	270.00
20,001 - 30,000	Set nationally		345.00	345.00
Over 30,000	Set nationally		405.00	405.00
STRAY DOG RECOVERY				
Recovery Charge (including Statutory Charge)			81.80	81.80
Kennelling Fee - per day or part thereof			9.80	9.80
EXPORT CERTIFICATE				
Shellfish / Canned Food / Colouring Matter	More than 5 days notice		66.50	66.50
	5 to 2 days notice		99.75	99.75
	Less than 2 days notice		133.00	133.00
	Charge for inspection for the first hour per hour thereafter minimum 15 minutes (between 06:00 - 18:00, Mon to Fri)		58.50	58.50
PLUS Officer time on site				
FOOD Vicki Hopps				
Surrender Certificate				
Issue of certificate			36.65	66.50
PLUS Officer time on site - per hour or part thereof - minimum 15 minutes			36.65	58.50
PLUS any costs incurred in removal and destruction of goods				
Safer Food, Better Business (includes postage)			10.20	10.50
Food Re-Rating Fee			225.00	225.00
TRAINING COURSES				
Hygiene Course - Level 2 (per person)		Y	50.50	55.00
Hygiene Course - Level 3 - NO LONGER PROVIDED				
Health and Safety at Work Course - Level 2 (per person)		Y	50.00	55.00
SAMPLING (these charges have VAT included)				
Food Sample	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	Y	60.50	60.50
(PLUS analysis costs set by laboratory)		Y	44.80	58.50
Swimming Pool Waters	First sample	Y	60.50	60.50
(PLUS analysis costs set by laboratory)	Subsequent samples taken on same day	Y	44.80	58.50
	Re samples	Y	60.50	60.50
Environmental sampling	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	Y	60.50	60.50
(PLUS analysis costs set by laboratory)		Y	44.80	58.50
Cryptosporidium	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	Y	60.50	60.50
(PLUS analysis costs set by laboratory)		Y	44.80	58.50
Legionella	Minimum charge for taking the sample for the first hour per hour thereafter minimum 15 minutes	Y	60.50	60.50
(PLUS analysis costs set by laboratory)		Y	44.80	58.50
Private Water Sampling (all costs INCLUDE VAT)				
Risk Assessment	Single Private Dwelling	Y	99.50	60.50
		Y		58.50
	Small Supplies	Y	124.00	60.50
		Y		58.50
	Large / Commercial Supplies	Y	186.00	60.50
		Y		58.50
Sampling	Small Supply / Single Dwelling (per visit PLUS analysis costs) (Reg 10)	Y	33.50	60.50
	Large / Commercial Supplies (per visit PLUS analysis costs) (Reg 8 & 9)	Y	33.50	60.50
	per hour thereafter minimum 15 minutes	Y		58.50
Investigation	Carried out in the event of test failure, but can be substituted by risk assessment	Y	100.00	100.00
Authorisation	Application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out	Y	100.00	100.00
Miscellaneous Sample and Analysis	For taking the sample for the first hour (plus analysis costs) per hour thereafter minimum 15 minutes	Y	33.50	60.50
		Y	20.50	58.50
ENVIRONMENTAL SEARCH				
Commercial Environmental Enquiry Fee (per hour)		Y	32.00	32.00

STREET TRADING – KING’S LYNN

Daily Consent Fee
Licence for Tables and Chairs on Highway – Original
Renewal

13.15	13.15
395.00	395.00
133.30	133.30

SCRAP METAL

Scrap Metal Collectors (3 year licence)
Scrap Metal Site (3 year licence)

165.00	172.00
236.00	245.00

SEX ESTABLISHMENTS

Sex Establishments (Grant)
Sex Establishments (Renewal)
Sex Establishments (Transfer)
Sex Establishments (Variation)
Copy of Sex Establishment licence

£1,247.00 refunded if no hearing required
£1,247.00 refunded if no hearing required
£1,247.00 refunded if no hearing required
£1,247.00 refunded if no hearing required

1,694.50	1,694.50
1,648.50	1,648.50
1,306.00	1,306.00
1,349.00	1,349.00
10.60	10.60

MISCELLANEOUS LICENCE FEES

Premises Fee to carry out the practice of skin piercing
Person Fee to carry out the practice of skin piercing
Replacement Certificate
Additional copy of the byelaws

76.80	76.80
32.70	32.70
10.00	10.00
10.00	10.00

ANIMAL WELFARE LICENSING

Licensable Activity	Application Fee		Inspection re-rating & variation fee	Compliance/Enforcement fee (includes additional inspection)	
	New	Renewal		1 yr	2 yr
Boarding - Cats, Dogs, Home & Day Care	135.00	100.00	110.00	160.00	210.00
Boarding as additional activity	40.00	40.00	40.00	50.00	60.00
Selling animals as pets	135.00	100.00	110.00	165.00	220.00
Pets as additional activity	40.00	40.00	40.00	54.00	68.00
Horse Riding	175.00	135.00	150.00	215.00	280.00
Riding as additional activity	50.00	50.00	50.00	78.00	106.00
Dog Breeding	175.00	120.00	150.00	210.00	270.00
Breeding as additional activity	50.00	50.00	50.00	74.00	98.00
Exhibition of animals	230.00	200.00	95.00	N/A (3 yr licence - costs already calculated within application fee)	

LICENSING ACT 2003

All Entertainment licence fees are set by Central Government.

1. Fees for the grant or variation of a premises licences or club premises certificates are based on the non-domestic rateable value as follows:

Rateable Value	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and above
Band	A	B	C	D	E

Premises that do not have a rateable value will be placed in Band 'A' except for premises under construction which will be placed in Band 'C'.

2. Each Band attracts a different level of application fee as follows:

Band	A	B	C	D	E
Fee	£100	£190	£315	£450	£635

An application for the grant or variation of a premises licence where the premises is banded in either 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£900	£1,905

3. Exceptionally large premises will attract an additional fee based on the number of people in attendance at any one time. The additional fee will be:

Number in attendance at any one time	Additional Application Fee	Additional Annual Fee
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

4. Premises will be subject to an annual fee which becomes payable on the anniversary of the grant. The annual fees are as follows:

Band	A	B	C	D	E
Fee	£70	£180	£295	£320	£350

The annual fee where the premise is banded in with 'D' or 'E' and the premises are exclusively or primarily in the business of selling alcohol for consumption on the premises then a multiplier will apply to the appropriate rate, i.e.

Band	D	E
Multiplier	x 2	x 3
Fee	£640	£1,050

5. Permitted temporary activities, personal licences and miscellaneous:

Application or Notice

- Section 25 (theft, loss etc. of premises licence or summary)
- Section 29 (application for a provisional statement where premises being built etc.)
- Section 33 (notification of change of name or address - premises licence)
- Section 37 (application to vary licence to specify individual as premises supervisor)
- Section 42 (application for transfer of premises licence)
- Section 47 (interim authority notice following death etc. of licence holder)
- Section 79 (theft, loss etc. of club premises certificate or summary)
- Section 82 (notification of change of name or alteration of rules of club-club premises certificate)
- Section 83(1) or (2) (change of relevant registered address of club)
- Section 100 (temporary event notice)
- Section 110 (theft, loss etc. of temporary event notice)
- Section 117 (application for a grant or renewal of personal licence)
- Section 126 (theft, loss etc. of personal licence)
- Section 127 (duty to notify change of name or address - personal licence)
- Section 178 (right of freeholder etc. to be notified of licensing matters)

GAMBLING ACT 2005

All Gambling Act 2005 licence fees are set by Central Government.

1. Fees in respect of premises licences issued by this authority are as follows:

<u>Premises Licences</u>	<u>New Grant</u>	<u>Annual Fee</u>	<u>Variation</u>	<u>Transfer</u>	<u>Re-Instatement</u>	<u>Copy of Licence</u>
Bingo	2,625.00	750.00	1,312.00	900.00	900.00	18.75
Adult Gaming Centre (AGC)	1,500.00	750.00	750.00	900.00	900.00	18.75
Betting (track)	1,875.00	750.00	937.00	712.00	712.00	18.75
Betting (other than track)	2,250.00	450.00	1,125.00	900.00	900.00	18.75
Family Entertainment Centre	1,500.00	562.00	750.00	712.00	712.00	18.75

(Note: The Borough currently has no casinos and will set an appropriate fee if required).

2. Fees in respect of permits issued by this authority are as follows:

<u>Permits/Registration</u>	<u>New Grant (Existing Operator)</u>	<u>New Grant</u>	<u>Renewal</u>	<u>Annual Fee</u>	<u>Variation</u>	<u>Copy of permit</u>
Licensed Premises Gaming Machine (1 or 2 machines)	N/A	£ 50.00	N/A	N/A	N/A	£ 15.00
Licensed Premises Gaming Machine (3 or more machines)	£ 100.00	£ 150.00	N/A	£ 50.00	£ 100.00	£ 15.00
Prize Gaming Permit	N/A	£ 300.00	£ 300.00	N/A	N/A	£ 15.00
Unlicensed Family Entertainment Centre	N/A	£ 300.00	£ 300.00	N/A	N/A	£ 15.00
Club Gaming Permit	N/A	£ 200.00	£ 200.00	£ 50.00	£ 100.00	£ 15.00
Club Gaming Machine Permit	£ 100.00	£ 200.00	£ 200.00	£ 50.00	£ 100.00	£ 15.00
Club Gaming Machine Permit (Fast-track i.e. CPC Holder)	£ 100.00	£ 100.00	N/A	£ 50.00	£ 100.00	£ 15.00
Small Society Lottery	N/A	£ 40.00	N/A	£ 20.00	N/A	£ 15.00

	CHARGE 2021/22	PROPOSED CHARGE 2022/23
	£	£
COMBINED DRIVER		
New Grant - 1 year	74.00	74.00
Renewal - 1 year	67.00	67.00
New Grant - 3 year	125.00	125.00
Renewal - 3 year	118.00	118.00
HACKNEY CARRIAGE (Saloon)		
New Grant	124.00	124.00
Renewal	109.00	109.00
Temporary (insurance cover)	62.00	62.00
HACKNEY CARRIAGE (Wheelchair)		
New Grant	133.00	133.00
Renewal	115.00	115.00
Temporary (insurance cover)	66.50	66.50
PRIVATE HIRE VEHICLE		
New Grant	118.00	118.00
Renewal	104.00	104.00
Temporary (insurance cover)	59.00	59.00
SPECIAL EVENT VEHICLE		
New Grant	123.00	123.00
Renewal	104.00	104.00
Temporary (insurance cover)	61.50	61.50
PRIVATE HIRE OPERATOR (1 vehicle)		
New Grant - 1 year	97.00	97.00
Renewal - 1 year	87.00	87.00
New Grant - 5 year	180.00	180.00
Renewal - 5 year	175.00	175.00
PRIVATE HIRE OPERATOR (2-10 vehicles)		
New Grant - 1 year	123.00	123.00
Renewal - 1 year	113.00	113.00
New Grant - 5 year	265.00	265.00
Renewal - 5 year	260.00	260.00
PRIVATE HIRE OPERATOR (11-20 vehicles)		
New Grant - 1 year	138.00	138.00
Renewal - 1 year	131.00	131.00
New Grant - 5 year	405.00	405.00
Renewal - 5 year	400.00	400.00
PRIVATE HIRE OPERATOR (20+ vehicles)		
New Grant - 1 year	159.00	159.00
Renewal - 1 year	152.00	152.00
New Grant - 5 year	777.00	777.00
Renewal - 5 year	772.00	772.00
MISCELLANEOUS FEES		
Licence Plate (non refundable)	15.00	15.00
Disclosure and Barring Service Application	55.00	55.00
Replacement Vehicle Licence (lost, damaged, change of name/address etc)	5.50	5.50
Replacement Vehicle Window Licence (lost, damaged etc)	5.00	5.00
Replacement Driver's (paper) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Driver's (card) Licence (lost, damaged, change etc)	5.50	5.50
Replacement Operator's Licence	5.50	5.50
Vehicle Transfer	27.50	27.50
Change of Name/Address	10.50	10.50
Knowledge Test	36.00	36.00
Private Hire Door Sticker	19.00	19.00

HMO Licence -New Application

<i>£50 refunded if everything in order initially</i>	Total Fee	Part one Fee	Part Two Fee
3 Bedroom	768.00	380.00	388.00
4 Bedroom	815.00	399.00	416.00
5 Bedroom	861.00	418.00	443.00
6 Bedroom	953.00	455.00	498.00
7 Bedroom	999.00	474.00	525.00
8 Bedroom	1,046.00	493.00	553.00
9 Bedroom	1,092.00	512.00	580.00
10 Bedroom	1,138.00	531.00	607.00
11 Bedroom	1,230.00	568.00	662.00
12 Bedroom	1,277.00	587.00	690.00
13 Bedroom	1,323.00	606.00	717.00
14 Bedroom	1,369.00	625.00	744.00
15 Bedroom	1,415.00	643.00	772.00

CHARGE 2021/22	PROPOSED CHARGE 2022/23
649.00	675.00

HMO Licence -Renewal of existing Licence

£50 refunded if everything in order initially

100.00	100.00
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Immigration Housing Inspections

ECO Flexible Eligibility Declaration

Free	Free
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Housing Act 2004 Notice Charges

(Calculated based upon officer time, administration and costs incurred)

Relevant Protected Site Fees

* Excludes sites not operated for financial gain as it is not intended to undertake annual inspections of these site (often family owned and occupied sites)
 ** No new site licence application fees where site is not operated for financial gain (often family owned and occupied sites)
 *** A fee reduction is offered at a rate of £55 where an applicant makes multiple applications and there are no material changes in respect of the relevant person of the validity of the original criminal records certificate

Units	Band A 1-5	Band B 6-24	Band C 25-60	Band D 51-80
Annual Fee	0* - 205.00	246.00	295.00	350.00
New Site Licence Application	0** - 336.00 Stage 1 279.00 Stage 2 57.00	438.00 Stage 1 358.00 Stage 2 80.00	538.00 Stage 1 438.00 Stage 2 100.00	674.00 Stage 1 544.00 Stage 2 130.00
Transfer of site licence	146.00	186.00	218.00	252.00
Amendment of site licence	195.00	227.00	250.00	274.00
Registering of site rules	28.00	28.00	28.00	28.00
Fit & Proper Person Assessment ***	230.00	230.00	230.00	230.00